

**Structured Experiences I.3****Professional Development Plan (PDP)**

After completing the checklist/comment form and sharing it with the protégé, the mentor will submit one copy to Mentoring Program, MCCE.-CMSU, TR Gaines 302, Warrensburg, MO 64093.

**Mentor Checklist & Comment Form****Due December 1, 2004**

<b>Components</b>	<i>E .....Excellent</i> <i>G.....Good</i> <i>A ..... Average</i> <i>NW.....Needs Work</i> <i>M..... Missing</i>	<b>Comments</b> <i>Please use the back, if needed</i>
Three areas of focus for professional growth and/or research have been identified from the list below	E G A NW M	
The areas of focus have been realistically selected and are personalized	E G A NW M	
The goals (areas of focus) are broad in scope yet attainable during the school year	E G A NW M	
An action verb is used to describe the goal statement	E G A NW M	
A strategy or proposed action plan has been stated with each goal statement	E G A NW M	
Strategies are realistic and attainable	E G A NW M	
A target date is listed for each of the strategies	E G A NW M	
A completion date for each strategy is included	E G A NW M	
An outcome of each strategy or reflective statement of the achieved goal has been included	E G A NW M	
PDP areas of focus correspond to your district's CSIP	E G A NW M	

**Focus areas list:**

**Classroom management**  
**Time management**  
**Classroom instruction**  
**Technology in the classroom**

**High-stakes accountability**  
**Sensitivity awareness**  
**Student motivation**  
**Relationships with parents and colleagues**

**Program Area****Mentor Signature****Date**